

Item	Item Description	Item Cost	Contractor Notes
1	South Wing		
1.1	Demolition and stripping out		
	Remove and dispose the following: meeting room adjacent breakout area, ceiling pod, block partition wall, cedar flooring, all other redundant fixtures and fittings. Leave ready for new works.	£ 5,750.00	
	Extra cost to remove and dispose of extended office entrance corridor partition and take down door set. Remove section of suspended ceiling.	£ 896.00	Updated 29.01.19
1.2	Reinstatement Works		
	Relocate door and partition adjacent breakout area to proposed location as shown on drawing.	£ 750.00	
	Reinstate ceiling where pod removed with new matching grid and tile system. Use existing tiles from meeting rooms and install new tiles to meeting rooms.	£ 2,125.00	
	Modify existing ceilings where necessary to accommodate new layout. Where removed partitions go thru ceiling, create bulkheads to address difference in ceiling heights.	£ 875.00	
	Where cedar flooring removed, latex floor and supply and install matching carpet up to breakout area. Include for new thresholds	£ 7,500.00	
	Deep clean kitchen, ease and adjust cupboards, new mastic sealant to all joints.	£ 750.00	
	Make good, redecorate all walls and columns to Dulux Trade Specification including break out area, meeting rooms.	£ 2,250.00	
	Extra cost to rehang office entrance door in revised location including relocation of automatically controlled overhead door closer. G4S works by others.	£ 1,024.00	Updated 29.01.19
	Extra cost to extend office suspended ceiling to accommodate relocated door.	£ 166.00	Updated 29.01.19
	Extra cost to professionally clean South Wing office carpet	£ 980.00	Updated 29.01.19
	Extra cost to relocate water heater and tea boiler from North wing kitchen to South wing kitchen	£ 412.00	Updated 29.01.19
	Extra cost to construct 3m counter / breakfast bar as per drawing MH 3-06	£ 814.00	Updated 29.01.19
	Extra cost to construct 2 x full height stud / insulated plasterboard partitions as per drawing MH 3-06	£ 3,122.00	Updated 29.01.19
1.3	Electrical Works		
	Strip out lighting and power to allow removal of walls and ceilings. Install thirteen 20a double pole switches and 6way Olsen leads to new desk position's, Supply and install six Thorlux light fitting's to match existing, including all leads required and commissioning, Move position of one light fitting with lobby area, and add one additional fitting to match, Reposition smoke detector within new lobby.	£ 8,226.00	
	Provide power supply to relocated automatic office entrance door. Isolate light. Supply and install new 600 x 600 light fitting.	£ 609.00	Updated 29.01.19
	Carry out additional data cabling works to suit revised desk layout - O green: 2276 - £4092 + 20%	£ 4,910.40	Updated 29.01.19
	Supply and install boxes for data wiring	£ 228.00	Updated 29.01.19
	Refix lighting under kitchen canopy	£ 56.00	Updated 29.01.19
	Reposition power for door opener, plus reposition multi gang switch	£ 448.50	Updated 29.01.19
2	North Wing		
2.1	Enabling works		
	To allow the continued use of the CCTV studio 24/7 erect temporary polythene partitions at the commencement of works and take down and dispose on completion.	£ 1,062.50	
2.2	Demolition and stripping out		
	Isolate plumbing to toilet and pump store. Remove and dispose of all plumbing and sanitary ware to these areas.	£ 750.00	
	Remove and dispose the following: Kitchen joinery and appliances, existing wall layout presently forming toilet, kitchen and offices. Include for removal of all flooring, other redundant fixtures and fittings. Leave ready for new works.	£ 4,750.00	
	Omit: section of demolition to partition no longer required.	-£ 320.00	Updated 29.01.19
2.3	Reinstatement Works		
	Construct new wall layout with door openings as shown. Reinstall existing doors, frames and ironmongery. No allowance for new.	£ 5,375.00	
	Reinstate ceilings where walls removed, ensuring new office ceiling is continuous either side of the new wall layout.	£ 1,462.50	
	Where vinyl flooring removed, latex floor and supply and install matching carpet to open plan office area. Include for new thresholds.	£ 1,875.00	
	Make good, redecorate all walls and columns to Dulux Trade Specification including break out area, meeting rooms.	£ 1,125.00	
	Omit: section of partition no longer required.	-£ 320.00	Updated 29.01.19
2.4	Electrical Works		
	Strip out all lighting and power as required, Reposition fire alarm points, Allow commission of fire alarm points repositioned, Wire and install twelve 20a double pole switches and olsen leads to new desk positions, Reposition existing lighting to suite new ceiling layout, no new lights allowed for on the north side. Reposition main switch bank to opposite wall.	£ 8,125.00	
	Provisional sum to modify access control - by others.	£ 1,000.00	
2.5	Mechanical Works		
	Isolate plumbing to toilet and pump store. Remove and dispose of all plumbing and sanitary ware to these areas. Remove all dead legs / cut back all pipework to kitchen and toilet.	£ 625.00	
	Reinstate humidifier on new partition wall	£ 312.50	
2.6	Preliminaries	£ 10,312.50	
	Staff & Labour: site manager + site labourer		
	Site accommodation / welfare		
	Temporary services: water and electricity		
	Protection		
	H&S visits & PPE		
	Builder's clean		
	Protect & clean routes of egress		
	O&M file on completion		
	All works completed during normal working hours.		
	TOTAL COST (Excluding VAT)	£ 78,026.90	